

**MINUTES
WEST ORANGE PUBLIC LIBRARY
BOARD OF TRUSTEES
September 25, 2025**

OPEN PUBLIC MEETINGS ACT:

In accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as The Open Public Meetings Act, proper notice of the meeting and all Library Board meetings of 2025 were posted and shall remain posted throughout the year on the Official Main Library Bulletin Board, were emailed to the "Star-Ledger", the officially designated newspaper and were emailed to the Township Clerk.

OATH OF OFFICE: NONE

ROLL CALL:

Meeting called to order at 7:06 pm with a quorum of the Board. The following attended the meeting - Amy Schwarz, Sunjana Sridhar via zoom, Dana Nugent, Mayor Susan McCartney, Ana Kitchener, Jessica Gaeta, Joyce Soto, Randall Clemens via zoom, David Cubie – Director and Vanessa Patterson – Office Manager

CITIZEN'S HEARING: West Orange residents – Beth Passamano, Maureen Bernstein, Charlotte Wescott and Robin Jacobs – open discussion on the knitting program and their desire to find a weekly location to meet up and the issues involving the knitters and the library staff. Mayor McCartney offered a new location - the "Renna House" venue, but this was not a location the "Woolies" were interested in due to logistical issues such as parking. Ms. Nugent spoke on the policy behavior and programs within the library.

Motion: Ms. Nugent moved to start Executive session at 7:25 pm
Second: Mayor McCartney
Action: Approved
Ended: Executive session ended at 7:38 pm

MINUTES OF PREVIOUS MEETING:

Motion: Ms. Sridhar moved to approve the minutes for July 2025 meeting
Second: Ms. Schwarz
Action: Approved

FINANCE: Open discussion - Mr. Cubie spoke about budget and expenses.

Motion: Ms. Schwarz moved to approve the budget report for August 2025 and the August 2025 bills

Second: Ms. Gaeta

Action: Approved

CORRESPONDENCE AND GIFTS: NONE

COMMITTEE REPORTS:

Finance: Update on plan to move to new financial institution

Board Governance: NONE

Buildings and Grounds: Discussion on lower level access deemed not feasible

Strategic Communications: Update on website development and logo

Technology: NONE

Personnel & Labor Relations: NONE

Policy: NONE

WEST ORANGE PUBLIC LIBRARY FOUNDATION FUND, INC REPORT: NONE

FRIENDS LIAISON: Open discussion – Book sale will be in December.

DIRECTOR'S REPORT: Open discussion on electronic on-line reservation process and opening of lower level. Noted that the mechanical door is still not operational.

NEW BUSINESS: Open discussion – Behavior Policy 1.18 update

Motion: Ms. Kitchener moved to approve policy change 1.18 to read "Using abusive or threatening language or gestures toward library staff or patrons".
Second: Ms. Soto
Action: Approved

UNFINISHED BUSINESS: NONE

- **Next Board meeting will be Thursday, October 23rd**

ADJOURNMENT:

Motion: Motion to adjourn general meeting by Ms. Sridhar @ 8:47 pm
Second: Ms. Gaeta
Action: Approved

Respectfully,


Vanessa Patterson, Office Manager


Amy Schwarz, Secretary, Board of Trustees