

**MINUTES
WEST ORANGE PUBLIC LIBRARY
BOARD OF TRUSTEES
October 23, 2025**

OPEN PUBLIC MEETINGS ACT:

In accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as The Open Public Meetings Act, proper notice of the meeting and all Library Board meetings of 2025 were posted and shall remain posted throughout the year on the Official Main Library Bulletin Board, were emailed to the "Star-Ledger", the officially designated newspaper and were emailed to the Township Clerk.

OATH OF OFFICE: NONE

ROLL CALL:

Meeting called to order at 7:02 pm with a quorum of the Board. The following attended the meeting - Sunjana Sridhar, Dana Nugent, Melanie Schowalter – Assistant to the Mayor, Ana Kitchener, Jessica Gaeta – via Zoom, Joyce Soto, Randall Clemens, David Cubie – Director and Vanessa Patterson – Office Manager

CITIZEN'S HEARING: NONE

MINUTES OF PREVIOUS MEETING:

Motion: Ms. Kitchener moved to approve the minutes for September 2025 meeting
Second: Ms. Nugent
Action: Approved

FINANCE: Open discussion - Mr. Cubie spoke about budget and expenses.

Motion: Ms. Nugent moved to approve the budget report for September 2025 and the October 2025 bills
Second: Ms. Soto
Action: Approved

CORRESPONDENCE AND GIFTS: NONE

COMMITTEE REPORTS:

Finance: Open discussion – Updates on plan to move to new financial institution. Ms. Nugent spoke about Wells Fargo & updates for opening new accounts. Ms. Sridhar and Mr. Cubie read and signed the resolution.

Motion: Ms. Nugent moved to approve the resolution to move all money from PNC Bank to Wells Fargo Bank
Second: Mr. Clemens
Action: Approved

Board Governance: NONE

Buildings and Grounds: Open discussion – compliance issues and sidewalks

Strategic Communications: Open discussion - Updates on website development, logo and brand kit.

Technology: Open discussion – Timeline for launch of new website

Personnel & Labor Relations: Open discussion – update on the knitters

Policy: NONE

WEST ORANGE PUBLIC LIBRARY FOUNDATION FUND, INC REPORT: NONE

FRIENDS LIAISON: Open discussion – Book sale will be in December.

DIRECTOR'S REPORT: Open discussion

NEW BUSINESS: Open discussion

UNFINISHED BUSINESS: NONE

- **Next Board meeting will be Thursday, December 4th**

ADJOURNMENT:

Motion: Motion to adjourn general meeting by Ms. Nugent @ 8:03 pm
Second: Ms. Sridhar
Action: Approved

Respectfully,

Vanessa Patterson
Vanessa Patterson, Office Manager


Dana Nugent, Board of Trustees