

**MINUTES
WEST ORANGE PUBLIC LIBRARY
BOARD OF TRUSTEES
June 26, 2025**

OPEN PUBLIC MEETINGS ACT:

In accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as The Open Public Meetings Act, proper notice of the meeting and all Library Board meetings of 2025 were posted and shall remain posted throughout the year on the Official Main Library Bulletin Board, were emailed to the "Star-Ledger", the officially designated newspaper and were emailed to the Township Clerk.

OATH OF OFFICE: NONE

ROLL CALL:

Meeting called to order at 7:00 pm with a quorum of the Board. The following attended the meeting - Marge Mingin, Lisa Touzeau, Amy Schwarz, Sunjana Sridhar, Dana Nugent via zoom, Mayor Susan McCartney, Randall Clemens, Ana Kitchener, David Cubie – Director and Vanessa Patterson – Office Manager

CITIZEN'S HEARING: NONE

MINUTES OF PREVIOUS MEETING:

Motion: Ms. Mingin moved to approve the minutes for May 2025 meeting
Second: Ms. Kitchener
Action: Approved

FINANCE: Open discussion - Mr. Cubie spoke about budget and expenses.

Motion: Ms. Mingin moved to approve the budget report for May 2025 and the June 2025 bills
Second: Ms. Touzeau
Action: Approved

CORRESPONDENCE AND GIFTS: NONE

COMMITTEE REPORTS:

Finance: Open discussion - Ms. Nugent gave update on Wells Fargo bank and investment accounts; discussion on capital plans and projects that will be funded by the library.

Board Governance: NONE

Buildings and Grounds:

Open discussion – Signage for outside of the library and cabinets needed for the children’s area and the historical sections of the library.

Strategic Communications: Open discussion – Ms. Sridhar gave presentations on the strategic plan and updates on the new library logo.

Technology: Open discussion

Motion: Ms. Mingin moved to accept the bid for the Community Room Technology through JCT Solutions Proposal - \$200,073.32
Second: Ms. Touzeau
Action: Approved

Personnel & Labor Relations: NONE

Policy: NONE

WEST ORANGE PUBLIC LIBRARY FOUNDATION FUND, INC REPORT: NONE

FRIENDS LIAISON: NONE

DIRECTOR’S REPORT: Open discussion – Mr. Cubie spoke about parking and the need for signs to slow down the speeding within the parking lot.

NEW BUSINESS: Lisa Touzeau, BOT Vice President, will be stepping down as Representative for the Superintendent of Schools after 17 years of service.

UNFINISHED BUSINESS: NONE

- **Next Board meeting will be Thursday, July 24th**

ADJOURNMENT:

Motion: Motion to adjourn general meeting by Ms. Mingin @ 9:12 pm
Second: Ms. Schwarz
Action: Approved

Respectfully,

Vanessa Patterson

Vanessa Patterson, Administrative Assistant

Amy Schwarz

Amy Schwarz, Secretary, Board of Trustees