

**MINUTES
WEST ORANGE PUBLIC LIBRARY
BOARD OF TRUSTEES
July 29, 2025**

OPEN PUBLIC MEETINGS ACT:

In accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as The Open Public Meetings Act, proper notice of the meeting and all Library Board meetings of 2025 were posted and shall remain posted throughout the year on the Official Main Library Bulletin Board, were emailed to the "Star-Ledger", the officially designated newspaper and were emailed to the Township Clerk.

OATH OF OFFICE: NONE

ROLL CALL:

Meeting called to order at 4:30 pm with a quorum of the Board. The following attended the meeting - Marge Mingin, Amy Schwarz, Sunjana Sridhar via zoom, Dana Nugent, Mayor Susan McCartney, Ana Kitchener, Jessica Gaeta, Joyce Soto, Attorney - Douglas Zucker Esq., David Cubie – Director and Vanessa Patterson – Office Manager

CITIZEN'S HEARING: West Orange resident – Robert Rashkes, Susan Scarpa, Pete Smeraldo and John Ditinyak

Special presentation from Pete Smeraldo and John Ditinyak. Open discussion – Gas and electric meters and billing, bathrooms – plumbing issues, carpet tiles for the lower level of library, payments for vendors contracted to do plumbing work for the library. Mr. Smeraldo and Mr. Ditinyak decided and agreed that the Township of West Orange would reimburse the library for invoices paid to Rak Plumbing, Speedy Sewer, Drain & Plumbing and VMF Construction. Additionally, accessibility and safety issues outside need to be addressed by the town.

MINUTES OF PREVIOUS MEETING:

Motion: Ms. Mingin moved to approve the minutes for June 2025 meeting
Second: Mayor McCartney
Action: Approved

FINANCE: Open discussion - Mr. Cubie spoke about budget and expenses.

Motion: Ms. Mingin moved to approve the budget report for June 2025 and the July 2025 bills
Second: Ms. Nugent
Action: Approved

CORRESPONDENCE AND GIFTS: NONE

COMMITTEE REPORTS:

Finance: Open discussion

Board Governance: NONE

Buildings and Grounds: Open discussion

Strategic Communications: Open discussion

Technology: NONE

Personnel & Labor Relations: NONE

Policy: NONE

WEST ORANGE PUBLIC LIBRARY FOUNDATION FUND, INC REPORT: NONE

FRIENDS LIAISON: NONE

DIRECTOR'S REPORT: Open discussion

NEW BUSINESS: NONE

UNFINISHED BUSINESS: Schedule meeting for new library logo

- **Next Board meeting will be Thursday, September 25th**

ADJOURNMENT:

Motion: Motion to adjourn general meeting by Ms. Mingin @ 6:10 pm
Second: Ms. Schwarz
Action: Approved

Respectfully,



Vanessa Patterson, Administrative Assistant



Amy Schwarz, Secretary, Board of Trustees