

#### CORRESPONDENCE AND GIFTS:

Mr. Cubie reported the donations received which included \$ 3,595.00 for Humanities For All Grant and \$5,000 from American Dream Grant.

#### BOARD REPORTS:

Ms. Touzeau still needs charges for Building & Grounds and Technology Committees.

#### WEST ORANGE PUBLIC LIBRARY FOUNDATION FUND, INC REPORT:

Mr. Salama has agreed to chair the Foundation.

#### DIRECTOR'S REPORT:

Mr. Cubie reported that Collection Development Dept. will start reporting fund balances for books on a quarterly basis.

Mr. Cubie reported that he called the State Division of Local Government Services regarding the lower level project. As long as the Friends are paying, because it does not involve public money, they do not have to comply with State contract regulations.

Mr. Cubie reported that he was very sad to see Catherine LaBelle, Adult Services Librarian, leave. Ms. LaBelle was moving on to a position in another library. Isabel Castro will be added to the staff and will handle adult programming as well as being a liaison to the Spanish American community. Ms. Castro is bilingual in Spanish/English and has supplied glowing references from former employers. The two grants the library received are a link to the non-English speaking community and will be managed by Ms. Castro.

Ms. Guarino reminded the Board that there are other small populations that are non-English also.

Ms. Fahoury thanked Mr. Cubie for addressing items from the February minutes in his current Director's Report.

#### NEW BUSINESS:

The NJLA prepared a resolution for Library Boards to adopt regarding the NJ Library Construction Bond Act (A222/S2171). These resolutions can then be sent to our legislators. This construction bond, if passed, would pay for half of any library construction projects.

The NJLA has also prepared a letter to have patrons sign to send to our legislators. Between the Friends and foot traffic from our patrons, we should get many signatures. The Board would also like the Town Council to pass a resolution.

Move Ms. Schwarz: move to rename the basement the lower level.

Second Ms. Otner

Action n/a

MINUTES  
WEST ORANGE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
March 23, 2017

OPEN PUBLIC MEETINGS ACT:

In accordance with Public Law 1975, Chapter 231, approved October 21, 1975 and known as The Open Public Meetings Act, proper notice of the meeting and all Library Board Meetings of 2016 were posted and shall remain posted throughout the year on the Official Main Library Bulletin Board, were mailed to the "Star-Ledger", the officially designated newspaper, and to the "West Orange Chronicle", the second newspaper, and were faxed to the Township Clerk.

ROLL CALL:

Meeting called to order at 7:10pm with a quorum of the Board. The following attended: Lisa Fahoury, Amy Schwarz, Robin Guarino, Desirée Barber, Sheila Otner and Victor Salama. Also attending were Dave Cubie, Library Director, Linda Hartner, Admin. Clerk and Sylvia Zozulia, Accountant.

CITIZEN'S HEARING: (Please state name and address)

David Withington, 9 Greentree Road, West Orange, NJ commented on the completed façade. He thinks the new façade is unsightly and thought perhaps the base around the façade could be painted a unifying color. The Board members said they would look into this.

FRIENDS:

In his absence Mr. Sweeney asked Ms. Fahoury to remind the Board about the Immigrant's Rights program to be presented at the Library at 7:00pm on Monday evening March 27. Also he wanted to remind the Board about the Friend's Gala to be held at the Library in the lower level on April 30 from 5:30pm – 7:30pm.

MINUTES OF PREVIOUS MEETING:

Move Ms. Barber: move to accept minutes of February 23, 2017 meeting  
Second Ms. Guarino  
Action n/a

FINANCE:

Move Ms. Barber: move to accept the March bills in the amount of \$108,449.54 presented for payment  
Second Ms. Otner  
Action n/a

Ms. Zozulia reported that expenses through February were approximately 10% of the annual budget at \$231,038.48. Receipts through February at \$336,561.14 includes the appropriation for the 1<sup>st</sup> quarter, 2<sup>nd</sup> payment. The final December 2016 figure showed a remainder of \$78,237.20.

There was a discussion with the Board and Ms. Zozulia about where to show donations from the Friends.

UNFINISHED BUSINESS:

Ms. Guarino spoke to Joel Benisch about various aspects of our insurance policy and what is covered and not covered by the Township and if it is feasible to increase coverage. This item will be tabled until the next. Board Meeting.

Ms. Fahoury thanked the Board members for attending the Robert's Rules Workshop. She said the Board should continue honing our abilities to be as successful a board as we can be.

ADJOURNMENT:

Adjourn at 8:00pm  
Motion Ms. Otner  
Second Ms. Barber

Respectfully submitted,

A handwritten signature in cursive script, reading "Linda Hartner", written over a horizontal line.

Linda Hartner, Secretary

A solid horizontal line intended for a signature.

Lisa Touzeau, Secretary, Board of Trustees